

**GUIDELINES - ST VINCENT DE PAUL**  
**September 2025**

**BASIC FUNDS**

FUND	ALLOWANCES	STIPULATIONS
<b>Rent</b>	\$6,000 Monthly allocation. Up to \$250 per Household Can increase by using <b>up to ONE add-on</b> Adults only - max up to \$250 every 12 months Families w/kids -max up to \$250 every 6 months	Signed Lease/contract with Friend's name is required. Verification with landlord of amount due is required. Before paying, Friend must pay their portion, if applicable. <b>Friend must explain how they will pay next month rent.</b> <b>Eviction/5 Day Notice not required.</b>
<b>Utilities</b>	Monthly allocation \$5,000. Max \$100 per Household every 12 months Can increase by using <b>up to ONE add-on</b>	Friend's name must be on the utility bill ( <b>not in rent cost</b> ). Confirm past due or prepaid daily usage with utility co. Before paying, Friend must pay their portion, if applicable. Friend should explain how they will pay future utility bills. Utility bills can only be paid to utility companies. <b>Disconnect Notice required</b>
<b>Homeless</b>	Monthly allocation \$2,000. Up to 1 night in hotel every 6 months \$100 every 12 months (excludes hotel costs) for supplies (e.g., tent, sleeping bag, backpack, etc.) <b>No Add-on funds</b>	Check GNA first. ID for each person required by hotel. Hotel not authorized if Friend is on <b>ANY</b> DNR list. Pets can stay w/Going to Grandma's, if at GNA or Forgash. <b>Friend pays any hotel costs related to pets.</b>
<b>All Other</b>	Monthly allocation \$1,000. Up to \$100 per Household Can increase by using <b>up to ONE add-on</b> Adults only - max up to \$100 every 6 months Families w/kids -max up to \$100 every 3 months	Anything <b>NOT</b> rent, utilities, or homeless. <b>Cannot be used as add-on to Rent or Utility Fund.</b> Special Cases required for taxes, mortgages, moving vans, U-Haul, deposits, cleaning services, auto insurance, title loans, sewer/trash, storage rooms, and Greyhound bus, or cost is higher than guidelines allow. Before paying, friend must pay their portion, if applicable.

**ADD-ON FUNDS**

<b>FUND</b>	<b>ALLOWANCES</b>	<b>STIPULATIONS</b>
<b>Fernandez</b>	Up to \$100 per family every 6 months	Families with children only Must have children under 18 listed on file.
<b>Single Mom's</b>	Up to \$100 per family every 6 months	Female adult living with children only (no adult males) Must have children under 18 listed on file.
<b>St. Andrew</b>	As much as church will allow Usually max of \$100	Same guidelines and frequency as fund being added to unless church has different guidelines for us.

**SPECIAL CASES**

<b>TBD</b>	If it goes over \$350 for RENT or \$200 for UTILITIES; a Special Case must be submitted and approved by the Special Case Committee.	Used only when friend's needs exceed guidelines Submit form to S. C. Committee towards end of day Second Vincentian signature-use discernment!
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Wording by Al Melito